Progress Report Form



Hospital Acquired Infections—Ghana Project

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This form is the means by which progress of Post Doc and PhD work packages is periodically assessed by the student and supervisory team and reported via the project coordinator to the management committee, local and foreign partners of the HAI-Ghana project. It is a means by which any problems or issues may be identified and appropriate action determined. The project uses this form to monitor students' progress and ensure that supervision is effective. The quarterly submission of the progress reports an enrolment requirement for research investigators under the project.

Project Office

This form is to be completed electronically and returned to the folder 'progress report' in the HAI-Ghana project Dropbox account

Project year Choose an item.	1st quarter ☐ 2nd quarter☐ 3rd quarter☐ 4th quarter☐
Work package	Click or tap here to enter text.
PhD project topic	Click or tap here to enter text.
	PhD year: Choose an item.

Ethical approval for PhD research thesis

☐ has been approved ☐ is pending

Outline below your progress and achievements over the last 3 months. Indicate what milestones have been achieved, including detailing what chapters or sections of your proposals/thesis have been written in draft or final form

Click or tap here to enter text.

How do you assess the rate of progress for this work package (in line with aims/objectives/overall project timelines)?

a) Very good ☐ b) Good ☐

b) Satisfactory ☐ d) Below expectations ☐

If (d), what measures are being taken to remedy the situation

Click or tap here to enter text.

Outline below your research goals for the next 3 months. Indicate what milestones have been set for the next 3 months, including detailing what chapters or sections of your thesis you plan to write in this period
Click or tap here to enter text.

Does your work package has outstanding resource issues concerning research?
Yes ☐ No ☐

If Yes, please detail:
Click or tap here to enter text.

SUPERVISORY TEAM COMMENTS

To be filled by project partner directory responsible for work package supervision

Please corroborate comments *on progress of the work package and achievements in the last 3 months*
Click or tap here to enter text

Please provide comments on the work package goals and milestones for the next 3 months including PhD programme progress
Click or tap here to enter text

Signature: Click or tap here to enter signature Date: Click or tap to enter a date.

Please now return form to PhD/PostDoc Fellow